

**BOARD OF EDUCATION**

**Attachment: Consent**

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**PALO ALTO UNIFIED SCHOOL DISTRICT**

**Date:**

**06.24.08**

**TO:** Kevin Skelly, Superintendent of Schools

**FROM:** Bob Golton and Cathy Mak, Interim Chief Business Officers

**SUBJECT:** Contracts for Legal Services for 2008-09: (1) Lozano Smith; (2) Fagen, Friedman, & Fulfroost; and (3) Miller, Brown, & Dannis

### **BACKGROUND**

The District currently contracts with three firms to provide the major part of the necessary legal services. Lozano Smith provides the bulk of legal services for the District, including advice on human resources, business, curriculum, and other matters. The Fagen, Friedman, & Fulfroost firm provides services in special education. The Miller, Brown & Dannis firm provides construction related services.

### **PROPOSAL**

It is proposed that contracts be issued to these same firms for the 2008-09 fiscal year in the following amounts: Lozano Smith for \$150,000; Fagen, Friedman, & Fulfroost for \$75,000; and Miller, Brown, & Dannis for \$125,000. The amounts are consistent with the estimated expenditures for 2007-08 for Lozano Smith and Fagen, Friedman, & Fulfroost. For Miller, Brown, & Dannis, this will be the firm's first full year, and the amount shown is an estimate and subject to change as the year progresses. If additional funding is required for any of these firms, a request for additional funding will be brought to the Board of Education for approval.

### **FISCAL IMPACT**

The Lozano Smith and Fagen, Friedman & Fulfroost contracts will be funded by the General Fund legal budget. The Miller, Brown, & Dannis contract will be funded by capital budgets, with the amounts to be charged to the same fund as the project that is the subject matter as the legal service.

### **RECOMMENDATION**

This item was discussed at the June 3, 2008, regular meeting and placed on consent at that time. It is recommended the Board of Education authorize staff to enter into contracts for legal services for 2008-09 in the following amounts: Lozano Smith for \$150,000; Fagen, Friedman, & Fulfroost for \$75,000; and Miller, Brown, & Dannis for \$125,000.